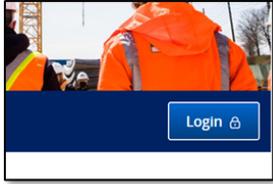
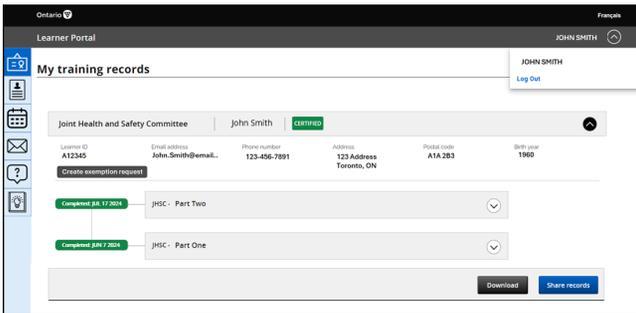


Log In

1. Go to the **CMS home page**.
2. Click the **Login** button.



3. A login page will appear. Enter your **email address** and **password**.
4. Click the **Sign in** button.
5. Follow the steps to **verify your account**.
6. After verifying your account, the main page will appear. The landing page is the **My Training Records** page.



You will see your training records.

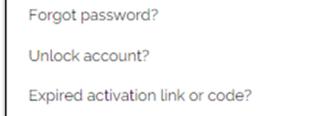
Missing Records

- If you are a new user, you will not have any CPO-mandated training records listed (WAH or JHSC).
- If you do not see your training records, please contact the Ministry.

Need Help Signing In?

Note: If you forgot your password or require assistance accessing your account, use the links at the bottom of the Login screen.

1. At the bottom of the Login screen, click on the **Forget password?**, **Unlock account?**, or **Expired activation link or code?** links.



2. To **reset your password or unlock your account**, you will be directed to a page where you can enter your email address to receive an email to reset or unlock your account.
3. For an **expired link or code**, click the Expired activation link or code link and follow the instructions on the pop-up page.

CONTACT US

1-877-202-0008

PreventionFeedback@ontario.ca



Ontario 

Certification Management System (CMS)

Set up your new account

Worker / Learner

<https://www.apps.labour.gov.on.ca/cms/safety-and-prevention/home>

What is the CMS?

The **Certification Management System (CMS)** is the Ministry of Labour, Immigration, Training and Skills Development's online database system for Chief Prevention Officer (CPO) approved occupational health and safety training programs, such as Working at Heights (WAH) and Joint Health and Safety Committee (JHSC) Certification training. In the CMS, you can:

- Learn more about CPO approved training programs.
- Find and register for CPO approved courses.
- Access your training records and understand your eligibility for the course you want to take.

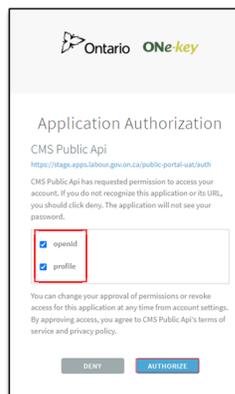
If you have successfully completed a WAH or JHSC course, you will receive an email from CMS@ontario.ca with a link to create your account in the CMS (*Note: this link should not be shared with others*). Once you've successfully created your account, you can log in from the CMS homepage.

To access the CMS, go to:

<https://www.apps.labour.gov.on.ca/cms/safety-and-prevention/home>

Create a New Account

1. Go to the **CMS home page**.
2. On the main page, click the **Learners** button.
3. Scroll down to the **Register for your learner portal account** section. Then, click on the **Register for learner portal** button.
4. A login page will appear. Click on the **Create Account** link.
5. Enter your **email address** and **password**.
6. Click the checkbox to agree to the **Terms of Service**.
7. Click the **Create Account** button.
8. Follow the steps for **multi-factor authentication**. After signing in, you will receive a one-time verification code via email, which you will need to enter on the verification screen to complete the authentication process.
9. Complete the **Application Authorization** page. Ensure that both options are checked off and click the Authorize button.



Your account has been created.

Set-up Your Profile

If the system detects a learner account associated with your email address, the **Set-up your profile** page will appear, and you will need to fill in the required information.

If you have any records in the system from previous course(s) with the same email address, the system will create your account using legacy information.

Note: Some of the profile details are locked to keep your learner account profile unique and secured. Locked profile details are greyed out and cannot be edited. If any of the locked profile details need to be updated, please contact the Ministry to update those details for you.

Please remember to complete/update the **Sharing permission** and **Subscriptions** sections.

Learner ID & Duplicate Records

If you are unsure what your Learner ID is or if you have more than one learner ID in the system and require your accounts to be merged, please contact the Ministry.

Contact Us:

1-877-202-0008

PreventionFeedback@ontario.ca